

**MONTANA FISH, WILDLIFE & PARKS**  
**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Brian Schwartz

**ADDRESS:** 300 Lone Pine Road

**CITY:** Kalispell

**STATE:** Montana

**ZIP:** 59901

**PHONE:** 406.755-2706 ext. 3

**EMAIL ADDRESS:** bschwartz2@mt.gov

**DATE OF ANNOUNCEMENT:** Friday, January 12, 2018

**APPLICATION DEADLINE:** MONDAY, MARCH 19, 2018 AT 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** State Park Intern

**# OF POSITIONS:** 1

**LOCATION(S):** Lone Pine State Park

**WORK START/END DATES:** APRIL – JUNE (FLEXIBLE) **HOURS/WEEK:** 40 hrs/week  
10 weeks – including Saturdays and Sundays

**TRAINING/ORIENTATION DATES:** OJT

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):** 10.00/hour; no per diem, housing, or vehicle available.

**POSITION DESCRIPTION:** As a park intern, the candidate will gain valuable work experience while assisting with park operations. Duties include Visitor Center staffing, customer service, revenue collection, providing interpretive talks to groups and visitors, leading hikes, assisting with school field trip activities, light building/grounds/trail maintenance and other duties as assigned. Other projects will include performing volunteer recruitment and community outreach while Americorps staff is offsite attending required trainings and activities. Time spent assisting with park operations will also allow Americorps staff to focus more on volunteer recruitment and outreach activities. Contributions to educational program development will also be possible to keep the activities fresh and relevant for park visitors. May be required to work weekends and holidays.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

KSAs include-

- Public speaking skills
- Customer service skills
- Team mentality while also able to work independently
- Knowledge or desire to learn about local Native American culture

Suggested coursework-

- Park Management
- Anthropology
- Natural Sciences
- Business
- Public relations
- Education

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

- Resume
- Cover letter
- References

**Please send to contact person listed above via email or postal service by application deadline**

**ADDITIONAL INFORMATION: (HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE, I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

No housing available